



REZONING APPLICATION

Owner Information On Property to Be Rezoned

Full Name: _____

Last

First

M.I.

Address: _____

Street Address

Apartment/Unit #

City

State

Zip Code

Home Phone: _____

Cell Phone: _____

Signature: _____

Applicant Information (if different from owner)

Full Name: _____

Last

First

M.I.

Address: _____

Street Address

Apartment/Unit #

City

State

Zip Code

Home Phone: _____

Cell Phone: _____

Signature: _____

Owner's Agent (if applicable)

Full Name: _____

Last

First

M.I.

Address: _____

Street Address

Apartment/Unit #

City

State

Zip Code

Home Phone: _____

Cell Phone: _____

Signature: _____

REZONING APPLICATION

Property Address _____

TCTM Map _____ Parcel _____

Acreage Acres _____ OR Square Feet _____

Rezone property(ies) From* _____ To* _____

*Zoning Class _____

Proposed Use _____

For Official Use Only

Date Received

Initialed

Payment Received

Initialed

Sign Posted

Rezoning Application



To file for rezoning of property:

Please also submit the following checked items with the completed form:

- Plot plan or survey plat showing the dimensions of the property to be rezoned and the location of existing structures, rights-of-way, marshlands, water courses and lakes
- A copy of the deed
- Sketch Plan of proposed development including structures, types of uses, access drives, parking, and traffic circulation, setbacks, easement, proposed recreational areas, buffer zones, trees and landscaping if applicable
- Descriptive narrative of proposed use or business operation
- For residential developments, a statement of proposed numbers of dwelling units and net acreage available for buildings
- If applicable, certification of governing authority that existing water and sewer lines adjacent to the property are available and that adjacent drainage facilities are adequate to accommodate the proposed development
- In the case of commercial and industrial developments, proposed off-street parking and loading areas, signage, outdoor lighting, and landscaping
- Check to cover rezoning fee made payable to City of McRae-Helena

Rezoning Application



Campaign Contribution Form Disclosure Form

As required by O.C.G.A 36-67 A-3

To be submitted with the rezoning application

Rezoning Petition Number: _____

Name of Owner: _____

Property ID: TCTM _____

In accordance with O.C.G.A. 36-67 A-3 and as an APPLICANT or an OPPONENT of the above referenced rezoning petition, I hereby affirm that I HAVE or I HAVE NOT made within two (2) years immediately preceding the filing of this rezoning petition made campaign contributions in the amount of \$250.00 or more to a local government official who will consider this rezoning petition.

List below the names of local government authority officials to whom campaign contributions were made within two (2) years preceding the filing of the rezoning application which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Name	Amount	Description of Gifts

I swear or affirm that the above information is true and correct to the best of my knowledge and belief.

Date

Property owner's signature

ADDENDUM 1

Summary of zoning processes:

Public Hearing Notice

Once the **complete** application is filed with the Zoning Administrator, an advertisement of the hearing will be published in the Telfair Enterprise at least fifteen (15) days prior to the scheduled hearing and a sign will be placed on the property involved. The Zoning Administrator will mail notices of public hearing to all property owners of record within two hundred (200) feet of the property sought to be rezoned.

Two Public Hearings

Two (2) public hearings are required. The first hearing will be before the City of McRae-Helena Planning Commission. The second hearing will be before the City of McRae-Helena City Council.

The governing authority will make the final decision on the request. The governing authorities' public hearing will be the following month. An exact date will be provided, when a completed application is submitted. The petitioner shall attend all related public hearings.

ADDENDUM 2

O.C.G.A. § 36-67 A-3

GEORGIA CODE

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Current Through the 2019 Regular Session

TITLE 36. LOCAL GOVERNMENT

PROVISIONS APPLICABLE TO COUNTIES AND MUNICIPAL CORPORATIONS CHAPTER 67A.
CONFLICT OF INTEREST IN ZONING ACTIONS

O.C.G.A. § 36-67 A-3 (2012)

§ 36-67 A-3. Disclosure of campaign contributions

(a) When any applicant for rezoning action has made, within two years immediately preceding the filing of that applicant's application for the rezoning action, campaign contributions aggregating \$250.00 or more to a local government official who will consider the application, it shall be the duty of the applicant to file a disclosure report with the governing authority of the respective local government showing:

- 1. The name and official position of the local government official to whom the campaign contribution was made; and**
- 2. The dollar amount and description of each campaign contribution made by the applicant to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution.**

(b) The disclosures required by subsection (a) of this Code section shall be filed within ten days after the application for the rezoning action is first filed

(c) When any opponent of a rezoning action has made, within two years immediately preceding the filing of the rezoning action being opposed, campaign contributions aggregating \$250.00 or more to a local government official of the local government which will consider the application, it shall be the duty of the opponent to file a disclosure with the governing authority of the respective local government showing:

- 1. The name and official position of the local government official to whom the campaign contribution was made; and**
- 2. The dollar amount and description of each campaign contribution made by the opponent to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution.**

(d) The disclosure required by subsection (c) of this Code section shall be filed at least five calendar days prior to the first hearing by the local government or any of its agencies on the rezoning application.